

**Sweet Home Chamber of Commerce
Board Meeting Minutes
April 20, 2023, 5:30 - 7:00 pm**

Attendees:

Christy Duncan – President
Shelly Larson – Vice President
Kevin Van Cleave – Treasurer/Secretary
Lagea Mull – Executive Director
Karla Hogan
Blake Manley – excused absence
Wendi Melcher – *excused absence*
Vance Monroe – *excused absence*
Josh Thorstad (City Council Liaison)

Guest:

Kelcey Young – City of Sweet Home City Manager

Call to Order

Christy called the meeting to order at 5:35 pm.

City of Sweet Home Opportunity

Kelcey Young proposed moving the Sweet Home Chamber office and Visitors Center to the unoccupied east side of City Hall. This would replace the current arrangement where the Chamber receives \$15,000 in tourism funds to maintain the Visitors Center. The Board thanked her for presenting the opportunity and said they would discuss it and get back to her.

Minutes

There were no changes recommended for the March 16, 2023 minutes.

VOTE: Shelly moved to approve the March 16, 2023 minutes. Karla seconded the motion. All present were in favor and the motion passed without objections or abstentions.

Financial Report

Kevin presented the Financial Report. The financials from Koopman Consulting were emailed to the Board prior to the meeting. He gave the following bank statement balances - Umpqua Savings: \$7,309.49, Umpqua Checking: \$25,780.64 and Key Bank Restricted Scholarship Fund: \$13,444.32. Also, the current balance of the SBA-EIDL Loan is \$13,126.62.

New Directors

Christy guided the discussion about directors' attrition and additions. Current directors will contact the community members discussed to gauge their interest in serving. Christy shared that Michael Hall, owner of The Point Restaurant, is interested in joining the Chamber Board. The Board asked Lagea to send an application to Michael.

Executive Director Report

Lagea provided an update on the Chamber's membership. Currently, the membership stands at 120, which includes five new members. However, she also mentioned that the

chamber had to drop 15 memberships due to lack of interest or payment. She then shared the estimated income of \$13,173 from the annual banquet, but the expense total was still pending.

Lagea also distributed copies of the Annual Member Survey responses to each director, giving them insights into the Chamber's performance. She informed the directors that the Sweet Home Community Foundation grant application had made it to the next round, and additional information had been submitted on 04/18/2023 as requested.

Moving on, Lagea shared details of the upcoming Chamber events, including the Business After Hours event on 04/27 at Aaron Hegge's Farmers Insurance, Coffee with Colleagues on 05/09 at Gregory HomeTeam, and Business After Hours on 05/25 at Sweet Home Feed & Supply. She also informed the directors about some community events scheduled in the coming months, such as the Sweet Home Community Yard Sale on 05/13, 06/17, 07/08, & 08/05; Rabbit Run on 05/20; and Volunteer Faire on 06/03.

Ambassadors Committee Report

No update

Banquet Committee Report

See Executive Director Report

Sportsman's Holiday Report

Plans are progressing along. Lagea shared that the Sportsman's Holiday Parade permit was submitted to the City. The results were still pending.

Sportsman's Princess Committee Report

Shelly shared that a \$500 scholarship payment was made to Grand Canyon University on behalf of Jillian Lynn. The current princesses attended the Court Appointed Special Advocate (CASA) Luncheon.

Adjourn

Christy adjourned the meeting at 6:54 pm.

Respectfully submitted,

Kevin Van Cleave
Secretary/Treasurer

Lagea Mull
Recorder