

**Sweet Home Chamber of Commerce  
Board Meeting Minutes  
July 20, 2023, 5:30 - 7:00 pm**

**Attendees:**

Christy Duncan – President  
Shelly Larson – Vice President – *excused absence*  
Kevin Van Cleave – Treasurer/Secretary  
Lagea Mull – Executive Director  
Karla Hogan  
Travis Luttmmer  
Wendi Melcher  
Vance Monroe  
Josh Thorstad (City Council Liaison) – *absent*

**Call to Order**

Christy called the meeting to order at 5:30 pm.

**Minutes**

There were no changes recommended for the June 15, 2023 minutes.

**VOTE:** Vance moved to approve the June 15, 2023 minutes as presented. Wendi seconded the motion. All present were in favor, and the motion passed without objections or abstentions.

**Financial Report**

Kevin presented the Financial Report. The financials from Koopman Consulting were emailed to the Board prior to the meeting. He gave the following bank statement balances - Umpqua Checking: \$18,279.28; Umpqua Savings: \$7,309.67 and Key Bank Restricted Scholarship Fund: \$22,053.39. Also, the current balance of the SBA-EIDL Loan is \$12,950.15.

**VOTE:** Kevin moved to have Heather Search in Lebanon complete Form 990 and pay her preparation fee of \$600. Vance seconded the motion. All present were in favor, and the motion passed without objections or abstentions.

**City Hall Opportunity**

The Board reviewed and discussed the pros and cons list of relocating the Chamber office to the east end of City Hall. After some discussion, the Board decided to decline the offer from the City of Sweet Home.

**VOTE:** Wendi moved to remain in our current building. Vance seconded the motion. All present were in favor, and the motion passed without objections or abstentions.

**New Directors**

Christy read Blake Manley's resignation letter then guided the discussion about directors' attrition and additions.

**Executive Director Report**

Lagea provided a report with an overview of various aspects of the Sweet Home Chamber of Commerce. The total number of memberships is 134, with three new members.

The purchase of the 15 round tables and 164 chairs with the Community Foundation Grant monies is pending.

Lagea also shared that the Cut the Gut sold out of the 350 registration passports! There were approximately 3,000 visitors in town for the event. There were even registered attendees from WA, CA & AZ. July registration and clothing sales were \$6,180.

The Sportsman's Holiday parade had 58 participants.

### **Ambassadors Committee Report**

Christy shared the July 20<sup>th</sup> Ambassadors meeting went well. Ambassadors were asked to complete the current application and become a chamber member if they are no longer employed by a member.

### **Sportsman's Holiday Report**

Karla stated that the overall weekend of events went well. The board shared that perspective. Wendi recommended there be additional Logger Olympics details advertised next year, including noting if there will be food vendors at the event.

The discussion turned to the annual fireworks show and the possibility of the Chamber taking on the event since the Sweet Home Volunteer Firefighters Association wants to relinquish their role as overseers.

**VOTE:** Vance moved to decline any offer to take on the fireworks show. Wendi seconded the motion. All present were in favor, and the motion passed without objections or abstentions.

### **Sportsman's Princess Committee Report**

Karla shared that the coronation went well.

### **Adjourn**

Christy adjourned the meeting at 6:47 pm.

Respectfully submitted,

Kevin Van Cleave  
Secretary/Treasurer

Lagea Mull  
Recorder