

**Sweet Home Chamber of Commerce
Board Meeting Minutes
June 15, 2023, 5:30 - 7:00 pm**

Attendees:

Christy Duncan – President
Shelly Larson – Vice President – *excused absence*
Kevin Van Cleave – Treasurer/Secretary
Lagea Mull – Executive Director
Karla Hogan
Blake Manley – *excused absence*
Wendi Melcher – *excused absence*
Vance Monroe
Josh Thorstad (City Council Liaison) – *excused absence*

Call to Order

Christy called the meeting to order at 5:25 pm.

City Hall Opportunity

The Board discussed the City's offer to relocate the Chamber office to the east end of City Hall. After some discussion, the Board asked Lagea to draft a pro;s and con's list.

Minutes

There were no changes recommended for the May 18, 2023 minutes.

VOTE: Vance moved to approve the May 18, 2023 minutes as presented. Kevin seconded the motion. All present were in favor, and the motion passed without objections or abstentions.

Financial Report

Kevin presented the Financial Report. The financials from Koopman Consulting were emailed to the Board prior to the meeting. He gave the following bank statement balances - Umpqua Savings: \$7,309.49, Umpqua Checking: \$31352.47, and Key Bank Restricted Scholarship Fund: \$18,074.85. Also, the current balance of the SBA-EIDL Loan is \$13,008.72. 990 Update: A 6-month extension was filed to allow for Kevin's training in completing the form.

New Directors

Christy guided the discussion about directors' attrition and additions. Christy presented Travis Luttmmer's application for the Board's review and approval.

VOTE: Vance moved to approve Travis Luttmmer's application to the Board of Directors to fill Mark Opperman's term through 2023. Kevin seconded the motion. All present were in favor, and the motion passed without objections or abstentions.

Vance recommended the Board Application be converted to an online form.

Executive Director Report

Lagea provided a report with an overview of various aspects of the Sweet Home Chamber of Commerce. The total number of memberships is 131, with four new members and one dropped membership.

The purchase of the 15 round tables and 164 chairs with the Community Foundation Grant monies is pending.

The report also lists upcoming Chamber events such as Business After Hours, Coffee with Colleagues, and the Sportsman's Holiday line-up of activities.

Ambassadors Committee Report

Christy led the review of the current Ambassador Guidelines & Application. Christy requested directors submit any suggested changes to her before the next Ambassadors meeting, which is scheduled for July 20.

Banquet Committee Report

No Report

Sportsman's Holiday Report

Karla shared that plans are progressing along. Cut the Gut has 24 checkpoints. Craft fair, parade, Logger Olympics, Chips n Splinters and fireworks are all scheduled.

Sportsman's Princess Committee Report

Karla informed the board that the princesses attended Coffee with Colleagues, Farmers' Market & held a photo shoot.

Adjourn

Christy adjourned the meeting at 6:55 pm.

Respectfully submitted,

Kevin Van Cleave
Secretary/Treasurer

Lagea Mull
Recorder