

Sweet Home Chamber of Commerce
Board Meeting Minutes
October 20, 2022
5:30 - 7:00 pm

Attendees:

Christy Duncan – President
Shelly Larson – Vice President – excused absence
Mark Opperman – Treasurer/Secretary
Lagea Mull – Executive Director – excused absence
Karla Hogan
Blake Manley
Wendi Melcher – excused absence
Diane Gerson

Call to Order

Christy called the meeting to order at 5:30 pm. She informed the Board that Cooper Whitman has stepped down from the board due to his job being relocated to Medford.

Minutes

There were no changes recommended for the September 15, 2022 minutes.

VOTE: Blake moved to accept the September 15, 2022 minutes as presented. Mark seconded the motion. All present were in favor and the motion passed without objections or abstentions.

Financial Report

Mark noted the financials from Koopman Consulting were emailed to the Board. With no questions about the financials, Mark gave the following bank statement balances as of today - Umpqua Savings: \$7,309.12, Umpqua Checking: \$13,172.10 and Key Bank: \$15,695.05.

New Board Applications

Christy noted the Board were emailed two new board applications and after some discussion about the applicants, asked for motions to accept.

VOTE: Karla moved to accept the application from Tawny Miller to fill Marlene Peterson's term of 2020-2023. Mark seconded the motion. All present were in favor and the motion passed without objections or abstentions.

VOTE: Blake moved to accept the application from Kevin Van Cleave to fill Cassie Richey's term of 2019-2022 and bring to the January annual membership meeting for a renewed term of 2023-2025. Karla seconded the motion. All present were in favor and the motion passed without objections or abstentions.

Ambassadors Committee Report

Karla reported Lagea is currently working with new member Shop of Wonders for a potential ribbon cutting date.

Banquet Committee Report

Christy reported in Lagea's absence, the tentative date for the annual awards banquet is set for March 11, 2023. Lagea said the committee was unable to meet in October, but that she plans to meet before the next board meeting.

Budget Committee

This year's Budget Committee includes Mark, the Treasurer, Shelly Larson, and Executive Director, Lagea Mull. Mark presented the first draft of the budget, and the Board went through it line-by-line, noting potential changes in some areas. Mark thanked the Board for their suggestions and said the Committee will meet again and present the second draft at the November Board meeting.

Christmas Committee Report

Christy reported in Lagea's absence, noting the special event application for the parade has been submitted to the City of Sweet Home. The Christmas lights donated by Lowe's will be distributed to local business owners and community members on Monday, November 7 at the Sweet Home City Hall storage building.

Sportsman's Holiday Report

Christy shared she received the finalized fund report from Lagea for Cut the Gut, with a total of \$1,955.25 raised after expenses, sponsorships and clothing sales were removed from the gross income. Half of that would be \$977.63.

VOTE: Blake moved to mail a \$1,000 check to the Sweet Home High School Metal Shop, as requested by the main sponsor of the Cut the Gut event. Mark seconded the motion. All present were in favor and the motion passed without objections or abstentions.

Sportsman's Princess Committee Report

Christy reported in Shelly's absence that two princesses attended the Harvest Festival and assisted at the Chamber booth with rock painting and handing out the Christmas light distribution flyers.

Nominating Committee

The Board discussed the nominating committee responsibilities, but Christy failed to assign the Committee as required by the bylaws. On October 21, 2022 Christy emailed the Board and asked for a vote to approve herself, Shelly, and Blake as this year's Nominating Committee. The vote was approved by the email vote.

Other Business

- a. Christy shared Lagea confirmed the Chamber currently has 104 paid members.
- b. A work party to clean out the garage, as well as get rid of the old chairs was discussed and will be put together on a nice day, during the work week and during Chamber business hours. Karla said that if it is close to December, she would also like help decorating the building.
- c. Christy noted the old cash register has been donated to Gleaners, the toaster oven to the Hope Center and the Board decided to donate the three collector dolls to Nancy Patton's store, Trash to Treasures.

- d. The Board was invited to attend the New Leadership Meet and Greet on November 9 from 5:30-7 pm at the Senior Center.

Adjourn

Christy adjourned the meeting at 7:00 pm.

Respectfully submitted,

Mark Opperman
Treasurer/Secretary